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## Work Request Form – Analytical Laboratory

### Client Information:

<b>Client:</b> _____	<b>Phone:</b> _____	<b>Priority:</b>
<b>Contact name:</b> _____	<b>Fax:</b> _____	Urgent: <input type="checkbox"/>
<b>Postal Address:</b> _____	<b>Email address:</b> _____	Normal: <input type="checkbox"/>
_____	<b>Order No:</b> _____	<b>Preference:</b>
_____	<b>Charge No:</b> _____	email results: <input type="checkbox"/>
<b>Notes:</b>	<b>Hazard Class:</b> _____	post results: <input type="checkbox"/>
* Urgent results incur 25% urgency fee		fax results: <input type="checkbox"/>
* Please notify us if billing address different from above		

### Analysis Required: \* Please tick the appropriate boxes in each column:

<b>Heart/Sapwood test:</b> <input type="checkbox"/>	<b>Boron:</b> <input type="checkbox"/>
<b>Penetration Spot test:</b> <input type="checkbox"/>	<b>Copper/Chrome/Arsenic:</b> <input type="checkbox"/>
<b>Retention:</b> Cross section/Borings: <input type="checkbox"/>	<b>Triazoles:</b> Tebuconazole: <input type="checkbox"/>
Cores: <input type="checkbox"/>	Propioconazole: <input type="checkbox"/>
<b>Specific gravity:</b> (solution) <input type="checkbox"/>	<b>Copper:</b> <input type="checkbox"/>
<b>Concentration:</b> (solution) <input type="checkbox"/>	<b>Tin:</b> <input type="checkbox"/>
<b>Other:</b> <input type="checkbox"/>	(LOSP, TBTO, TBTN) <input type="checkbox"/>
	<b>Permethrin:</b> <input type="checkbox"/>
	<b>DDAC:</b> <input type="checkbox"/>

### Sample Information: \* Please provide us with sample information:

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____
<b>Species:</b> _____	

### Additional Information: Please inform us of any method specifications or sample treatment that you require, or any other additional information required for analysis, reporting or invoicing.

### Terms and Conditions:

**Disclaimer:** Veritec relies on the Client to provide the samples necessary to complete testing requested. These samples must be properly labelled and delivered in the appropriate manner together with all necessary documentation. As a result, Veritec will have no responsibility or liability for losses arising from any damage to, or mishandling, mislabelling or contamination of, samples prior to delivery at Veritec. Veritec makes every effort to ensure the requested tests are performed correctly, but will not be liable for any loss or damage arising from the use of the results of the tests by the Client or any other person.

**Terms of Trade:** • Veritec will treat as confidential all of the Client's non-public information. • If requested, Veritec will retain the samples provided by the Client for a period of three (3) months from receipt of those samples. Thereafter, the Client will incur a cost of storage. Veritec will arrange return of the samples on the Client's request, at the Client's cost. Ownership of the samples remains with the Client. • Veritec utilises pre-existing and licensed intellectual property to perform the requested tests. Veritec retains all of its rights in such intellectual property and any improvements to it. • Copyright in the results of the requested tests, as provided to the Client, will vest in the Client on payment of Veritec's invoices for those tests. • The Client agrees that Veritec may use the results of the requested services providing it maintains its confidentiality. • Veritec warrants that to the best of its knowledge it is not infringing any third party intellectual property rights in performing the requested tests. • Veritec's liability, whether in contract, or otherwise, in respect of all claims for loss, damage or injury arising from breach of any of Veritec's obligations in connection with the performance of the requested tests, is limited to the cost of the requested tests as detailed on the front page of this confirmation form. • Notwithstanding the foregoing Veritec will not be liable for any form of consequential, indirect or special loss or damage suffered by the Client in connection with the performance of the requested tests. • The Client will make payment for the requested tests, by the 20<sup>th</sup> of the month following receipt of invoice. Interest may be charged on overdue invoices at 1.5% per month. A 25% surcharge applies for urgent sample analysis. • The Client agrees that Veritec may sub-contract the testing services or any part thereof to other laboratories. • Veritec is an independent contractor. This Agreement is subject to laws of New Zealand. The parties may enter into this Agreement by sending an executed copy of this Agreement by facsimile to any other party, and all parties will be bound by their signatures on the facsimile copy. Veritec means New Zealand Forest Research Institute Limited.

Please complete the Details below to confirm your acceptance of the Terms and Conditions:

**Signed:** \_\_\_\_\_

**For:** \_\_\_\_\_

**Date:** \_\_\_\_\_

For office use only:

<b>Report No:</b> _____	<b>Date Received:</b> _____
<b>Project No:</b> _____	
<b>Date Reported:</b> _____	<b>Signed Off:</b> _____